



EMPLOYMENT TRAINING PROGRAM

JAKE'S HOUSE EMPLOYMENT TRAINING PROGRAM

Jake's House Employment Training Program is an innovative, adaptable program that supports the integration of individuals aged 16+ with autism or a developmental disability, into the workforce. The program leverages a proven recruitment method connecting businesses with well-qualified candidates who are on the autism spectrum or have developmental disabilities.

JOB TITLE: ROGER'S WAREHOUSE ASSOCIATE

Company: Rogers

Type of Role: Full time

Location: 6885 Kennedy Road (177), Mississauga, ON

Deadline to apply: ASAP

Job Title:	Warehouse associate	Hourly Pay:	Not disclosed yet
Job Type:	Full time	Hours of Work:	7:30-4pm
Posting Date:	07/19/2024	Closing Date:	N/A
Days:	Mon, Tue, We, Fri and Sat		

Overview: We are seeking a Warehouse Associates to work in Roger's National Distribution Centre. We are looking for talented individuals to join their winning team where you will have a chance to grow and deliver world class service to Roger's customers.

Here is what you will do:

- Focus on excellence in execution.
- Execute all customer facing tasks with accuracy and efficiency.
- Meet individual cycle time and efficiency targets.
- Meet all Customer Service Metric targets.
- Follow all policies & procedures.

Receiving

- Match products in shipments to purchase orders.
- Inspect, sort, count & verify inventory.
- Label, stage products and put away inventory to location.
- Process inventory kitting activities as requested.



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Inventory

- Perform Inventory Count
- Consolidate, slotting Inventory.
- Investigate inventory related issues.
- Ability to use a high degree of accuracy and attention to detail.

Returns & Restocking

- Unload product from shipping containers and stage for crediting activities
- Process credits for customer returns
- Sort & control inventory for restock, return to vendor or liquidation.
- Inspect & prepare inventory for restocking.
- Put away inventory into corresponding location.

Fulfillment

- Put away inventory into corresponding location.
- Print & prepare orders for picking activities.
- Pick customer orders and stage for packing activities.
- Pack, label & check customer orders and stage for shipping activities
- Scan, weigh & ship customers' orders.

General

- Maintain a clean & safe workstation.
- Maintain equipment & tools.
- Organize & maintain inventory of packing materials (bins, boxes, collates etc.)
- Ensure safety protocols are followed.
- Maintain equipment & tools.

Qualifications

- Excellent communication skills in both verbal and written.
- 1+ year of experience in a warehouse environment
- Comfortable using a computer and handheld Radio Frequency devices.
- Must be flexible to work shifts as required and overtime as needed to meet business needs.
- Able to lift up to 50 lbs

Application Process:



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The first step in the recruitment process is for interested candidates to apply to the role with Jake's House, by emailing your resume to jobs@jakeshouse.ca , with the title of the job in the subject line. Applicants will be shortlisted for participation in the next step based on a review of each applicant assessing the likelihood of fit for the roles for which we are recruiting.

FOR MORE INFORMATION

Please direct any questions to jobs@jakeshouse.ca

For more information about Jake's House, visit www.jakeshouse.ca

We look forward to hearing from you!