



JOB DESCRIPTION

COMPANY PROFILE

Founded in 2004, Jake's House is a Provincially and Federally funded Canadian charity with a mission to provide meaningful support to families living with autism across the country. Recognizing that more than any other single issue, families dealing with autism need a community, Jake's House is committed to growing a strong network of people who understand and care—a family that is determined to provide tangible solutions. Jake's House supports individuals on the spectrum throughout their lifespans through four core initiatives: 1) Jake's House Annual Holiday Parties, a 15-year tradition of bringing families together for a welcoming, fun and festive celebration; 2) Legends Mentoring Program, themed group mentoring workshops that provide youth with opportunities to learn skills, socialize and make friends; 3) Jake's House Employment Mentoring, a program that supports the integration of young adults into the workforce; and 4) inclusive housing solutions, designed to address the growing housing gap in the autism community, giving more aging adults a place to call home.

You will be supporting a dynamic, fast-growing organization, collaborating with a passionate, dedicated team.

Title: Part-Time Craft Instructor

Term: 6-month initial contract

Reports: Community Engagement Manager

Location: Mississauga

Industry: Not-for-profit

Send Resume & Cover Letter to: soniaupadhya@jakeshouse.ca

JOB OVERVIEW

Jake's House is looking to employ an experienced Art Teacher/Craft Instructor to lead our virtual Craft Workshops! Our virtual Legends Mentoring Program is growing, and we are looking to for an instructor to run hour-long Crafts Workshop for families affected by autism two days a week for twenty weeks. The ideal candidate has experience working with children, individuals affected by autism, and in a teaching capacity for a creative class such as arts and crafts. The successful candidate will be responsible for the supervision and coordination of all activities within the workshop and should be able to encourage creativity and self-expression among participants.

As a Jake's House Crafts Instructor, you should possess excellent interpersonal and communication skills in order to build relationships, and lead craft workshops. Your passion for arts and crafts, coupled with the ability to encourage participation and enable social connections within a group will ensure success.

JOB RESPONSIBILITIES

Financial contribution from





- Design fun and creative crafts activities for various participants including individuals and families affected by Autism.
- Commit to providing quality instruction that is sensitive to the needs of the individual and diverse participants.
- Provide mentor training and prepare volunteers to assist participants during workshops.
- Connect and maintain professional relationships with participants and mentors during the workshops.
- Keep accurate records on student goals and progress.
- Ensure compliance to safety and health standards.
- Motivate students with words of encouragement.
- Document student attendance.
- Engage in other administrative duties as required including an advisory committee meeting and a detailed qualitative reporting.

JOB REQUIREMENTS

- Bachelor's degree in Fine Arts with teaching qualification, or equivalent.
- Prior experience as an Art Teacher.
- Demonstrated excellence in a variety of art techniques.
- Friendly and outgoing with excellent communication skills.
- Highly energetic and possess the ability to use your voice to keep people motivated and engaged in virtual classes.
- Experience working with individuals with disabilities considered a strong asset.
- Ability to work after-hours and weekends.

Ideal Candidates (Culture Fit)

- Self-starter, proactive, takes initiative, resourceful, bootstrap mentality, go-getter;
- Innovative, entrepreneurial, dynamic, creative, collaborative;
- Adaptable, resilient, can switch gears and hats quickly, thrives in fast-growing / fast-moving environments;
- Positive, energetic, enthusiastic, passionate;
- Committed, disciplined, punctual;
- Compassionate, caring, understanding, genuine, strong 'family values'.

