



DANCE INSTRUCTOR DESCRIPTION

JOB DESCRIPTION

COMPANY PROFILE

Founded in 2004, Jake's House is a Provincially and Federally funded Canadian charity with a mission to provide meaningful support to families living with autism across the country. Recognizing that more than any other single issue, families dealing with autism need a community, Jake's House is committed to growing a strong network of people who understand and care—a family that is determined to provide tangible solutions. Jake's House supports individuals on the spectrum throughout their lifespans through four core initiatives: 1) Jake's House Annual Holiday Parties, a 15-year tradition of bringing families together for a welcoming, fun and festive celebration; 2) Legends Mentoring Program, themed group mentoring workshops that provide youth with opportunities to learn skills, socialize and make friends; 3) Jake's House Employment Mentoring, a program that supports the integration of young adults into the workforce; and 4) inclusive housing solutions, designed to address the growing housing gap in the autism community, giving more aging adults a place to call home. You will be supporting a dynamic, fast-growing organization, collaborating with a passionate, dedicated team.

Title: Dance Instructor

Term: 4-Month Contract – hosting 10 workshops in third quarter (October 2021 - December 2021) – with possibility of extension to also host workshops in the fourth quarter (January 2022 – March 2022)

- Time Allocation:
 - Workshop Preparation including planning and Design: as needed in September 2021
 - Workshops: 15 hours from October – December (10 x 1 hour workshops per week with 15 minutes before and 15 minutes after allocated for preparation and close-off)
 - Advisory Committee Meeting: 2 hours in January 2022
 - Reporting: 3 hours in January 2022

Salary: Ranging from \$100 - \$180 per month for a 4 month engagement – depending on experience

Reports: Community Engagement Manager

Location: Lucan, Ontario

Industry: Not-for-profit

JOB OVERVIEW

Jake's House is looking to employ an experienced Dance instructor to lead our in-person workshops! Our Legends Mentoring Program is growing, and we are looking to introduce an hour-long dance Workshop for families affected by autism one day a week for ten weeks from October 2021 to December 2021. The ideal candidate has experience working with children, individuals affected by autism, and in a teaching capacity for a creative class. The successful candidate will be responsible for the supervision and coordination of all activities within the workshop and should be able to encourage creativity and self-expression among participants.

As a Jake's House Instructor, you should possess excellent interpersonal and communication skills in order to build relationships, and lead dance sessions. Your passion for arts, coupled with the ability to encourage participation and enable social connections within a group will ensure success.

JOB RESPONSIBILITIES



DANCE INSTRUCTOR DESCRIPTION

- Effectively and safely teach dance through demonstration and communication while being supportive and respectful to participants of all ages.
- Design safe and comprehensive dance routines and schedule for various participants including individuals and families affected by Autism.
- Commit to providing quality instruction that is sensitive to the needs of the individual and diverse participants.
- Provide mentor training and prepare volunteers to assist participants during workshops.
- Connect and maintain professional relationships with participants and mentors during the dance classes through fun, intelligent sequencing.
- Ensure compliance to safety and health standards.
- Motivate students with words of encouragement.
- Document student attendance.
- Engage in other administrative duties as required including an advisory committee meeting and a detailed qualitative reporting.

JOB REQUIREMENTS

- Prior experience as a Dance Teacher.
- Demonstrated excellence in a variety of dancing styles and techniques.
- Friendly and outgoing with excellent communication skills.
- Highly energetic and possess the ability to use your voice to keep people motivated and engaged in virtual classes.
- Experience working with individuals with disabilities considered a strong asset.
- Ability to work after-hours and weekends.

Ideal Candidates (Culture Fit)

- Self-starter, proactive, takes initiative, resourceful, bootstrap mentality, go-getter;
- Innovative, entrepreneurial, dynamic, creative, collaborative;
- Adaptable, resilient, can switch gears and hats quickly, thrives in fast-growing / fast-moving environments;
- Positive, energetic, enthusiastic, passionate;
- Committed, disciplined, punctual;
- Compassionate, caring, understanding, genuine, strong 'family values'.

Jake's House is an equal opportunity employer. We do not discriminate on the basis of race, colour, religion, marital status, age, national origin, physical or mental disability, medical condition, gender, sexual orientation, gender identity, or any other status protected by law. We celebrate diversity and are committed to creating inclusive working environments for all employees.